

PARKING REGULATIONS
Authorized by K. S. A. 74-3209 et seq
(Reviewed Annually)

ARTICLE 1 - POLICY

1.0	The parking of a motor vehicle or bicycle on Wichita State University property is granted by the University and is not an inherent right of any faculty, staff, student, partner or visitor.
1.1	The regulations following are intended to protect and facilitate the work of faculty, staff, students, partners, and visitors through control of parking and movement of motor vehicles while on campus. The President or Executive Director of Operations may make exceptions to these regulations to achieve this intent.
1.2	In the interest of safe and courteous motor vehicle operation, and in an effort to create the best possible conditions for those authorized to bring a motor vehicle on to the campus, the University has adopted and enforces the following regulations.
1.3	Parking regulations will be enforced at all times.
1.4	These regulations may be amended or rescinded in whole or in part at any time by the University President. Notice of change in regulations will be through publication and/or posting.
1.5	Amendments to parking regulations will be submitted to the Transportation and Parking Executive Committee. The committee will review amendments and forward recommendations to the Vice President of Finance and Administration and the Vice President of Student Affairs for approval or modification.
1.6	Any faculty, staff, student, partner, or visitor may present in writing recommendations for changes of, or additions to the campus parking regulations. Recommendations may be submitted to the Transportation and Parking Executive Committee in the office of the University President.
1.7	Wichita State University assumes no responsibility for the care or protection of any

ARTICLE 2 - DEFINITIONS

2.0	Words and phrases used in these parking rules and regulations shall have the meanings set forth in this article.
2.1	CAMPUS: All property or lands owned, leased, or operated by the University.
2.2	VISITOR: Any person other than a student, faculty, staff, or partner of Wichita State University. Faculty, staff, and students (including high school students) taking classes or working for the University off campus are not considered visitors. Any person operating a vehicle registered to a current university student or employee is not eligible for visitor status. a) FREQUENT VISITORS: Visitors who are regular users of the Heskett Center and other University facilities.
2.3	FACULTY or STAFF: A person holding a benefits-eligible appointment with the university shall be considered faculty in a

	<p>d) COASTERS: A footboard mounted upon two or more wheels, controlled by an upright steering handle, and is most often propelled by the user in an upright or kneeling position.</p> <p>e) ROLLER SKATES - IN-LINE SKATES: A shoe or boot with four wheels attached to the soles for the purpose of gliding/skating across a hard surface. "Roller Skates" shall be construed as including "In-line Skates" and "Roller Blades."</p> <p>F) SCOOTERS: A device normally ridden in a standing position, may be human powered or motorized with a T type handle.</p>
2.13	<p>PARKED VEHICLE: Stopping, standing, or parking is prohibited in specified places whether occupied or unoccupied and irrespective of the period of time such vehicle is stopped. Except when necessary to avoid conflict with other traffic, or in compliance with law or the directions of a police officer or official traffic control device, or to momentarily pick up or discharge passengers, no person shall stop, stand, or park a vehicle: in yellow curb areas, marked no parking zones, service drives, handicap accessible spaces, on crosswalks, on sidewalks, on wrong side of street, or in any place where stopping, standing, or parking would obstruct traffic.</p>
2.14	<p>ABANDONED VEHICLE: Any vehicle parked on campus without a valid parking ePermit and not moved for a period of 72 hours.</p>
2.15	<p>PARKING AND NON PARKING AREAS: Parking areas are marked by signs, painted bumper blocks and curbs, etc. No parking is allowed in any area that has not been marked for parking. (See Article 5.2)</p>
2.16	<p>VALID PARKING SPACE: A valid parking space is defined as an area designated on three sides by lines and/or posts, curbs, or other types of barriers for the explicit purpose of parking a motor vehicle.</p>
2.17	<p>TRAFFIC CONTROL DEVICES: All signs, signals, markings and devices installed by Wichita State University for the purpose of regulating, warning, or guiding traffic or parking. Some curbs and areas are marked with paint. Red signifies Reserved Parking, Fire Hydrants, and Fire Lanes. Blue signifies Handicapped Parking. Green signifies Service and Loading Zones. Yellow signifies No Parking. Purple signifies Motorcycle Parking only.</p>
2.18	<p>LOADING ZONE: An area so marked which has been reserved for the exclusive use of vehicles during the actual loading or unloading of passengers or goods.</p>
2.19	<p>SERVICE ZONE: An area marked as reserved for the exclusive use of service vehicles.</p>
2.20	<p>UNIVERSITY HOLIDAYS: The usually recognized holidays of the University: Thanksgiving Day, Christmas Day, New Year's Day, Martin Luther King Jr Day, Memorial Day, Independence Day, Labor Day, and all other holidays as listed in University publications or authorized by the Governor.</p>
2.21	<p>CLASSES IN SESSION: For the Fall and Spring semesters, the first day of classes through the last day of Finals.</p>
2.22	<p>ePERMIT: An ePermit is an authorization to allow a motor vehicle to park in a designated Wichita State University parking lot, zone, or space.</p>
2.23	<p>LPR: License Plate Recognition is an imag</p>

ARTICLE 3 – GENERAL INFORMATION	
3.0	All members of the University community are expected to read, know and comply with all regulations.
3.1	The person to whom the ePermit is issued will be held responsible for the parking of their vehicle, regardless of who may be the operator. A violation notice is not excused on the plea that another person was driving the vehicle. If a vehicle is not registered with Wichita State University, the person to whom the vehicle is registered is responsible for all violations.
3.2	The fact that a person parks a vehicle in violation of any law, ordinance or regulation and does not receive a violation notice does not mean that the law, ordinance or regulation is no longer in effect.
3.3	Any motor vehicle which has broken down on University property must be reported immediately to the Wichita State University Police Department. Major repairs to vehicles on University property are prohibited.
3.4	Vehicles are not allowed in areas closed by use of barricades or other traffic control devices.
3.5	Loading or service zones, as posted, are not parking areas.
3.6	Communication regarding tickets and ePermits will be conducted through email, using university registered email addresses. UPD and Accounts Receivable are not responsible for emails not read by recipient. If a ticket is issued to a student, FERPA prohibits discussing the situation with anyone other than the student or the student’s authorized user(s)/proxy. Visitors will receive parking tickets through U.S. mail.

ARTICLE 4 - PARKING ePERMITS	
4.0	Any student, faculty, staff, or partner parking a motor vehicle must have a valid WSU ePermit while parked on property or lands owned, leased, or operated by the University that is designated or posted requiring an ePermit. ePermits are required while classes are in session (see Article 2.21).
4.1	A WSU ePermit does not guarantee a parking place on campus. Lack of space will not be considered a valid reason for violating any parking regulation.
4.2	WSU ePermits are valid only through the effective date of the ePermit.
4.3	ePermit enforcement shall be done primarily using license plate recognition software (LPR).
4.4	All WSU ePermits can be cancelled for cause at any time by those authorized by the Transportation and Parking Executive Committee.
4.5	Loss of all parking privileges may result from, but are not limited to, the following: a) Procuring of an ePermit by a person ineligible for parking privileges under these regulations. b) Procuring of an ePermit for a person otherwise ineligible for parking privileges under these regulations. c) Falsifying information to procure an ePermit. d) A husband and wife or person and significant other who are faculty, staff or students must each pay the appropriate rate for their ePermit based on their respective salary oimmit.

4.6	Parking ePermit Fees	
	Faculty and Staff	Established rate based on salary
	Reserved Parking Stall (Parking garage or surface lot)	\$650 annually
	Students	\$150 for Fall & Spring Semesters or \$75 per semester
	Daily	\$5
	Visitor	Four free visits to campus per year (July-June)
	Frequent Visitors	\$75 per semester
	On Campus Corporations	\$156 annually
	WSU Partners	Established rate based on contract
	Contractor and Service Vehicles	No Charge
	Department Vehicles/Trailers	\$156 annually
	The Flats surface lot (Lot 4)	\$200 per semester
4.7	Faculty and staff ePermits are valid only while the individual to whom the ePermit is issued is in pay status. Only one (1) ePermit may be purchased and only through payroll deduction. A dependent of faculty or staff must purchase their own ePermit.	
4.8	Upon termination of employment with WSU, an employee's ePermit will be revoked.	
4.9	Students who live in Shocker Hall have the option to purchase a student ePermit and can park in the designated lots.	
4.10	Residents of the Flats at WSU must purchase an ePermit to park in the University designated lots.	
4.11	Frequent visitors to the University must obtain a WSU ePermit to park on campus between the hours of 7:00 A.M. and 5:00 P.M. while classes are in session. The ePermit holder may park in any designated Green, Green/Yellow, or Yellow lot. The ePermit charge will be \$75 per semester. Frequent visitors may purchase an ePermit online through the visitor portal or if paying in cash from Accounts Receivable in the Financial Operations Office in Jardine Hall Rm 201.	
4.12	Departments with reserved departmental visitor stalls will manage their visitors through the system. Instructions for issuing ePermits will be provided.	
4.13	Board of Regents Parking Permit: Vehicles displaying the Regents Parking Permit may be parked in any parking area except handicapped areas, loading and service zones, or parking stalls reserved for specific individuals.	
4.14	Contractors (including construction) and service vehicles parking will be coordinated by WSU Parking Services and Accounts Receivable.	
4.15	Any person with a state issued handicap placard or plate is required to register a vehicle(s) and purchase an ePermit. You will be asked to upload your Disabled Identification Card at the time of purchasing the ePermit to eliminate your risk of receiving a citation. You may park in the marked handicap accessible parking stalls across campus. If those stalls are full, you can park in an available stall not posted as restricted or reserved.	
4.16	Any person who forgets to display their handicap placard and subsequently receives a citation for parking in a handicapped zone, may have the first violation voided upon presentation of a valid Disabled Identification Card to the University Police Department's	

	and by special request for other events when such special requests are approved by the University President or designee. During the times that certain parking lots, campus streets and areas are reserved, parking in reserved parking lots, campus streets and areas will be restricted for whom the reservation is made.
5.1	The University reserves the right to impose limitations on parking in emergencies or on special occasions.
5.2	No person shall park any motor vehicle on cam

	<p>d) Any vehicle, even if it has a valid ePermit, not moved from the lot where it was parked for a period of four (4) days without the permission of the University Police Department. Exception is for students with a valid residence hall ePermit parked in the appropriate residence hall lot.</p> <p>e) Any vehicle parked in or blocking a Fire Lane. The Chief of Police and/or the Parking Section Supervisor may authorize the removal in other circumstances when deemed to be necessary or in the best interest of the University.</p>
5.9	The owner/ePermit holder/driver of a vehicle in violation as listed in Article 5.8 will be responsible for all costs involved in the removing, impounding, and storing of said vehicle. The University will assume no responsibility whatsoever for damages to any vehicle which was ordered removed from the campus by the University or for the contents of said vehicle.
5.10	Service, contractor, or vendor vehicles found blocking a street, sidewalk, or creating a hazard may be cited.

ARTICLE 6 - VIOLATIONS (Subject to Change)		
6.0	Violation notices will be issued for, but not limited to, the following, and are subject to the corresponding fines. Regulations will be enforced at all times unless otherwise noted (see Article 5.7).	
6.1	No valid ePermit obtained	\$25
6.2	Improper parking	\$30
6.3	Parking in NO PARKING zone or tampering with device (orange cones, barricades, flag rope, etc.) used to designate a temporary NO PARKING zone	\$25
6.4	Overtime parking in time-limited zone	\$25
6.5	Blocking or obstructing, or parking in hydrant or fire lane	\$75
6.6	Parking on turf or sidewalk	\$75
6.7	Unauthorized person parking in Faculty/Staff or Residence Hall lot	\$25
6.8	Parking in a restricted stall	\$25
6.9	Parking in reserved spaces	\$150
6.10	Parking in handicapped area	\$100
6.11	Failure to display a handicap placard (see Article 4.16)	\$10
6.12	No ADA permissions	\$10
6.13	Parking in loading/service zones	\$25
6.14	License plate not visible or incorrectly registered	\$25
6.15	Person who wrongfully obtains an ePermit for themselves or for another person at a lesser cost or no cost through payroll, cash, or enrollment by deception	\$300
6.16	Person who wrongfully uses an ePermit obtained for themselves or by another person at a lesser or no cost	\$300

ARTICLE 7 - ALL PAYMENT OF VIOLATION NOTICES AND FINES	
7.0	All parking and violation notices are payable online or at Accounts Receivable in Room 201 Jardine Hall. It is necessary to bring a copy of the citation or citations to Accounts Receivable Office or to mail it with the appropriate remittance if not paying online.

7.1	<p>Failure to pay violation notices and/or fines, excessive delay in payment or accumulation of unpaid violation notices may result in additional penalties as follows:</p> <ul style="list-style-type: none"> a) Withdrawal of future campus parking privileges. b) Denial of academic registration until all violation notices have been settled. c) Holding of transcripts, diplomas and other documentation pending settlement of outstanding fines.
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ARTICLE 8 - APPEAL OF VIOLATION NOTICES	
8.0	For parking violations, the appellant may fill out an appeal form available within their ePermit account or at http://wichita.nupark.com/portal/appeals/index .
8.1	For help in preparing your appeal, contact the Student Advocate, room 219 Rhatigan Student Center, 978-3026.
8.2	Appeals must be made within twenty (20) days.
8.3	Appeals for parking violations must be made online.
8.4	An administrative fee of \$5 will be added to those citations not canceled by the Parking Appeals Committee.

ARTICLE 9- BICYCLES/TRICYCLES	
9.0	The University encourages and supports the use of bicycles as a means of transportation.